

**Monroe Joint Fire District Budget Workshop Meeting of September 27, 2018**

**A meeting of the Board of Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Office 406 N. Main St. Monroe, New York on the 27<sup>th</sup> day of September 2018**

<b>Present: Thomas Smith</b>	<b>Commissioner</b>
<b>John Centofanti</b>	<b>Commissioner</b>
<b>Jason Kalter</b>	<b>Commissioner</b>
<b>Pat Patterson</b>	<b>Commissioner</b>
<b>William Badura</b>	<b>Attorney</b>
<b>Richard Goldstein</b>	<b>Treasurer</b>
<b>Mary Ellen F. Beams</b>	<b>Secretary</b>

**Absent: Thomas Sullivan** **Commissioner**

Commissioner Smith called the budget workshop meeting to order with the pledge of allegiance at 6:40 pm.

The Commissioners went over the proposed 2019 preliminary budget.

Treasurer Goldstein brought the following to the Commissioners attention;  
When purchasing the chiefs car this time the money will come from the capital equipment reserve fund and we will have to do a permissive referendum. The operation equipment cost money will rollover into 2019.

**Opening of RFP Landscaping Proposals.**

Secretary Beams opened the proposals for landscaping for Station #2 at 7 Short St, Harriman and are as follows;

Lawn Boy-\$7,600.00  
Monroe Landscaping-\$4,595.00  
Cozy Cottage-\$3,854.00

**RFP for Landscaping Services for Station #2**

On a motion by Commissioner Patterson, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Patterson, Smith, Kalter, Centofanti

Nays 0

Approval to award the Landscaping Services for Station #2 bid to the lowest bidder Cozy Cottage in the amount of \$3,854.00.

Treasurer Goldstein informed the Commissioners that he created the line 650-101 Cancer Fund and put \$20,000 in that line.

Line 900-010 2018 we will be moving over \$425,000.00 to capital equipment which will bring that line over 2,000,000.00 now remember coming up we have two pumpers 540 recue and a chiefs car to come out of that line.

Treasurer Goldstein informed the Commissioners that right now the preliminary budget is at \$2,121,560.76.

Commissioner Smith ended the budget workshop meeting

**Monroe Joint Fire District Regular Meeting of September 27, 2018**

**A meeting of the Board of Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Office 406 N. Main St. Monroe, New York on the 27<sup>th</sup> day of September 2018**

<b>Present: Thomas Smith</b>	<b>Commissioner</b>
<b>John Centofanti</b>	<b>Commissioner</b>
<b>Jason Kalter</b>	<b>Commissioner</b>
<b>Pat Patterson</b>	<b>Commissioner</b>
<b>William Badura</b>	<b>Attorney</b>
<b>Richard Goldstein</b>	<b>Treasurer</b>
<b>Mary Ellen F. Beams</b>	<b>Secretary</b>

**Absent: Thomas Sullivan** **Commissioner**

**Adopt the Preliminary 2019 Monroe Joint Fire District Budget**

On a motion by Commissioner Smith, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners Smith, Centofanti, Kalter, Patterson

Nays 0

Approval for the adoption of the Preliminary 2019 Monroe Joint Fire District Budget.

The Commissioners discussed the following bills:

Station #2 porta john and wash station are no longer needed Rich Lenahan will call and have it removed.

Station #2 cable and phone bill as submitted was rejected by the Commissioners. Rich Lenahan agreed to bring the bill back to the Harriman Engine Co. so they may modify and resubmit it to the district for further consideration.

**Audit of the Bills**

On a motion by Commissioner Kalter, seconded by Commissioner Patterson the following was

Adopted Ayes 4 Commissioners Kalter, Patterson, Smith, Centofanti

Nays 0

Approval to pay the bills presented to the Commissioners with the exception of 1 change to be made by Treasurer.

**Approval of Minutes**

On a motion by Commissioner Patterson, seconded by Commissioner Smith the following was

Adopted Ayes 3 Commissioners Patterson, Smith, Kalter

Nays 0

Abstain 1 Centofanti

Approval of the minutes of August 21, 2018 of the Monroe Joint Fire District meeting.

**Approval of Minutes**

On a motion by Commissioner Kalter, seconded by Commissioner Smith the following was

Adopted Ayes 3 Commissioners Kalter, Smith, Patterson  
Nays 0  
Abstain 1 Centofanti

Approval of the minutes of August 22, 2018 of the Monroe Joint Fire District meeting.

**Approval of Minutes**

On a motion by Commissioner Smith, seconded by Commissioner Patterson the following was

Adopted Ayes 4 Commissioners Smith, Patterson, Kalter, Centofanti  
Nays 0

Approval of the minutes of September 4, 2018 of the Monroe Joint Fire District meeting.

Commissioner Smith announce that Station #1 is hosting the OCVA meeting on October 23, 2018 at 7:30 pm.

**Treasurers Report**

Treasurer Goldstein reported that he has distributed the 2% money as follows:

Station #1 53% = \$35,318.74

Station #2 21% = \$13,994.22

Station #3 26% = \$17,326.18

**Treasurers Report**

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners, Kalter, Centofanti, Smith, Patterson  
Nays 0

Approval of the August 2018 Treasurers report.

**Chiefs Report**

Chief Scherne reported that there have been 451 calls as this date.

**Woodbury Truck Dedication**

On a motion by Commissioner Patterson, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners, Patterson, Centofanti, Smith, Kalter  
Nays 0

Approval for each Station to send 1 rig to the Woodbury Truck dedication.

**Hero's for Cures**

On a motion by Commissioner Patterson, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Patterson, Smith, Kalter, Centofanti  
Nays 0

Approval for Monroe Fire Dept. Fire Police to assist with the traffic control for the Heroes for Cures event on October 5<sup>th</sup> – 8<sup>th</sup> 2018 at Rosmarins day camp property.

**Hero's for Cures**

On a motion by Commissioner Patterson, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Patterson, Smith, Kalter, Centofanti  
Nays 0

Approval for 3 rigs to go to the Heroes for Cures event on October 5<sup>th</sup> – 8<sup>th</sup> 2018 at Rosmarins day camp property.

Chief Scherne reported that he is still working on the ISO data and he has a meeting on October 15<sup>th</sup> in regards to the ISO report update.

Chief Scherne informed the Commissioners that emergency repairs were are done by Goosetown in the amount of 8,044.65 at the radio shack.

**New Member Station #1**

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was  
Adopted Ayes 4 Commissioners, Kalter, Centofanti, Smith, Patterson  
Nays 0

Approval for Dominick Terracino I to become a Jr. Member of Station #1.

**New Member Station #1**

On a motion by Commissioner Patterson, seconded by Commissioner Kalter the following was  
Adopted Ayes 4 Commissioners, Patterson, Kalter, Smith, Centofanti  
Nays 0

Approval for Lucas Carney to become a member of Station #1.

**New Member Station #1**

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was  
Adopted Ayes 4 Commissioners, Kalter, Centofanti, Smith, Patterson  
Nays 0

Approval for Thomas Flanagan to become a member of Station #1.

Chief Scherne reported the electrical field conductors for the Chiefs cars has been ordered and new hose has been ordered. The Chief will decide where the hose will be stored.

**Equipment Listed for Surplus**

On a motion by Commissioner Centofanti, seconded by Commissioner Patterson the following was  
Adopted Ayes 4 Commissioners, Centofanti, Patterson, Smith, Kalter  
Nays 0

Approval for the following hose to be listed as surplus:

2 - 5 in  
2 - 1 3/4  
2 - 2 1/2

**Chiefs Report**

On a motion by Commissioner Patterson, seconded by Commissioner Centofanti the following was  
Adopted Ayes 4 Commissioners Patterson, Centofanti, Smith, Kalter  
Nays 0

Approval of the Septembers 2018 Chief's report.

**Attorney's Report**

Attorney Badura reported that the budget hearing notice and the audit review notice have been published in the newspaper.

Attorney Badura reported that with the lawsuit involving Meyers Contracting he has spoken to Marty Sendlewski in regards to the documents requested. Secretary Beams will work on putting together everything the district has that has been requested.

### **Attorney's Report**

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners, Kalter, Centofanti, Smith, Patterson

Nays 0

Approval of the September 2018 Attorney's report.

### **Truck Update**

Jim Ebner informed the Commissioners that the spec is 95% done, a lot of verbiage needed to be fine-tuned. It was forwarded to the representative and as of today the only correspondence from the Rep has been was wanting to know when we can meet.

Commissioner Centofanti spoke to the Rep and a meeting is set for next Thursday at the district meeting room to finish the spec.

Rescue Committee: Mike Terracino reported that they have been meeting twice a month. They have been looking at different rescues. We are moving very quickly on this and need a time frame of when we can order the rescue and the perimeters of what you may want or not want. The Commissioners discussed doing a permissive referendum in 2019 with the Rescue being built in 2020.

### **Fire Police Badges**

The Commissioners discussed ordering new fire police badges. Currently some say Monroe Joint Fire District and some say Monroe Fire Dept. Commissioners decided that at this time 3 badges are to be ordered and they will say Monroe Fire Dept.

### **New Building Update Station #2**

Commissioner Kalter reported that the following items have been completed by Hush Electric: flag pole lights, parking lot lights and power has been run to the sign. The compressor is hooked up and now Haight has to come in and place it in its final position and service it. Ashley Mechanical adjusted the water temperature. Now that we have received our certificate of occupancy DOC's Cleaning Co. can start cleaning the building. Assistant chief Lenahan stated the water by the sink in the short bay is not getting hot.

Commissioners Kalter stated that Ashley is aware of the problem with the thermostat in the attic, but the person is hard to get ahold of.

Commissioner Kalter and Commissioner Smith met with DOC Cleaning Co. to get a price for cleanup of the building due to the fact Meyer Contracting never did the final clean up. DOC Cleaning Co gave a verbal price quote was less than \$3,000.00 more than likely be right around \$2,800.00 for a deep cleaning of the fire house from top to bottom with the acceptance of the apparatus floor, after that cleaning they would start their contract for the general cleaning of the station.

**Initial Deep Cleaning of Station #2 Firehouse**

On a motion by Commissioner Kalter, seconded by Commissioner Patterson the following was

Adopted Ayes 4 Commissioners, Kalter, Patterson, Smith, Centofanti

Nays 0

Approval for DOC Cleaning Co. to do an initial deep cleaning of Station #2 firehouse with a cost not to exceed \$3,000.00.

Commissioner Smith reported that Charlie Bailey filled in the hole and spread the mulch.

Commissioner Patterson stated that the apparatus floors need to be cleaned.

The Commissioners discussed the access to the kitchen by Station #2 members. Secretary Beams pulled the lease and it was reviewed by the Commissioners and Attorney Badura. It was discussed that the minutes need to be researched in regards to this matter.

**Table Discussion of Kitchen Access at Station #2**

On a motion by Commissioner Patterson, seconded by Commissioner Kalter the following was

Adopted Ayes 4 Commissioners Patterson, Kalter, Smith, Centofanti

Nays 0

Approval to table this matter until the next meeting.

**Purchase of Ice Machine for Station #2**

On a motion by Commissioner Smith, seconded by Commissioner Kalter the following was

Adopted Ayes 4 Commissioners Smith, Kalter, Centofanti, Patterson

Nays 0

Approval for to purchase an ice machine from Bergen Kitchen Supply in the amount of \$3,845.00.

The Commissioners discussed items needed for the ready room at Station #2. Secretary Beams will order a microwave, coffee pot, coffee, sugar, creamers, stirrers, coffee cups and a rack to hold the supplies.

The Commissioners discussed the retaining wall at Station #2 that needs to be done and agree an engineer will need to be involved due to the height of the wall. Commissioner Centofanti will reach out to Mike McGovern from Lan engineering in regards to the wall.

**Public Comment**

No public comment this evening.

**Executive Session**

On a motion by Commissioner Centofanti, seconded by Commissioner Patterson the following was

Adopted Ayes 4 Commissioners Patterson, Smith, Centofanti, Kalter

Nays 0

Approval to enter into an executive session to discuss a particular person or persons.

**Return to Regular Session**

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners, Kalter, Centofanti, Smith, Patterson

Nays 0

Approval to return to regular session.

**Installation of Ice Machine at Station #2**

On a motion by Commissioner Smith, seconded by Commissioner Kalter the following was

Adopted Ayes 4 Commissioners, Smith, Kalter, Centofanti, Patterson

Nays 0

Approval for Ebner Plumbing to install the ice machine purchased from Bergen Kitchen Supply.

With no further business on a motion by Commissioner Kalter seconded by Commissioner Patterson the meeting was adjourned carried unanimously.

**Mary Ellen F. Beams**

**Secretary, Monroe Joint Fire District.**