

2/23/17

Monroe Joint Fire District Meeting of 2/23/17

A regular meeting of the Board of Fire Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Office, 406 N. Main St., Monroe, New York on the 23rd day of February, 2017.

Present:	Thomas Smith	Commissioner
	John Centofanti	Commissioner
	Jason Kalter	Commissioner
	Vini Tankasali	Commissioner
	William Badura	Attorney
	Richard Goldstein	Treasurer

Absent:	Thomas Sullivan	Commissioner
	Mary Ellen F. Beams	Secretary

Deputy Commissioner Smith called the meeting to order at 7:10 p.m. with the Pledge of Allegiance.

Appointment of Commissioner Vini Tankasali

On motion by Commissioner Smith, seconded by Commissioner Kalter the following was adopted:

Ayes 3 – Commissioners Smith, Centofanti, Kalter

Nays 0

Appointment of Commissioner Vini Tankasali as Commissioner to fill the seat of former Commissioner Peter Scrobe for the remainder of 2017.

Harriman Construction Project Update

Appearing on behalf of Architect Martin F. Sendlewski was Sean Hilgeman. He discussed change order #2 for the work involving the underground fuel tank. The Board agreed to table payment of that change order pending further information from the architect. The Board consented to the location of the electric transformer pad. The Board tabled the proposed change regarding the door hardware pending receipt of further information. The Board was advised that a change order would be forwarded to it with respect to the discovery of soil inadequacy for certain footing columns. The Board agreed to change the elevator vendor to Schindler. The Board was also advised of the proposed design change to the washroom and the substitution of a regular washer instead of a gear washer.

Change of Washroom Design

On motion by Commissioner Kalter, seconded by Commissioner Tankasali the following was adopted:

Ayes 4 – Commissioners Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval to the proposed design change to gear washroom.

Approval of Minutes

On motion by Commissioner Smith, seconded by Commissioner Centofanti the following was adopted:

Ayes 3 – Commissioners, Smith Centofanti, Kalter

Abstain 1 – Tankasali

The minutes of the Monroe Joint Fire District monthly meeting of 1/26/17 were approved.

Chief's Report

- For 2017 we had a total of 95 calls to date. For February to date 45.
- First off on behalf of the chiefs and officers we would like to commend the department as a whole for their actions at the structure fire on Carol Drive the other evening.
- There will be an after action review this coming Monday evening on the fire.
- The village of Monroe building inspector has been notified on the conditions we have encountered numerous times at the old Kmart.
- The chiefs have reviewed the Hazardous Communications and Chemical Safety, Exposure Controls, Workplace Violence, and Repertory Protection written programs and would like for them to be readopted.
- Engine 534 we have 2 quotes one from Apple and one from Straubs Welding. At this time we would like to go ahead and get the repair done from Straubs.
- Engine 538 warranty work being performed.
- The Chiefs and training officers are working on finalizing standards for different classes of membership (driver, exterior interior etc). These will be skills relating to the membership class that must be completed annually.
- At this time we recommend the RFP for small apparatus (chief's cars, utilities etc) to be given to Loyal.
- We would also like the RFP for extinguisher service and maintenance be given to Campbell.
- We are in the final stages of revising our box alarms.
- We have in the budget for a new chief vehicle this year. I would like board approval to have Assistant Chief Scherne move ahead and get this in service so we can surplus Utility 3 as it is starting to have mechanical problems as well as serious image issues.
- Dates for physical have been posted in each house.
- We have been requested in writing from Station 2 to change Past Chief Carr's status to limited active member effective immediately. We also have another member who has requested to be placed on medical leave.

- We will be one of the departments testing the Mobil cad for Orange County. This system gives real time updates to the laptops as well as mapping etc.
- We only resigned our Active 911 account for 3 months. The reason being is the county is looking at Active as well as similar systems to replace the old text messaging system.
- Saturday, April 22nd Orange County will be having a Line Officer Training Day. Las year they had one geared to chief level officers. I am highly encouraging all line officers to attend.
- We are evaluating turnout gear at this time to determine if we want to stay with Globe or not. We have a set of Morning Pride gear on the way to demo.
- Starting March 1st we will be pushing Knox Box's for businesses. I am finishing flyers that we can hand out as needed as we go to alarms at locations that do not have them.
- Request apparatus and personnel be allowed to Port Jervis Parade on July 8, 2017.

Small Apparatus RFP

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was adopted:
Ayes 3 – Commissioners Centofanti, Kalter, Tankasali

Nayes 1 – Commissioner Smith

Approval of Chief's recommendation that the small apparatus repair work be given to Loyal.

Extinguisher Service Maintenance RFP

On a motion by Commissioner Kalter, seconded by Commissioner Tankasali the following was adopted:
Ayes 4 – Commissioners Smith, Centofanti, Kalter, Tankasali

Nayes 0

Approval of the chief's recommendation that the extinguisher service and maintenance work be given to Campbell.

Chiefs Vehicle Purchase

On a motion by Commissioner Tankasali, seconded by Commissioner Smith the following was adopted:
Ayes 4 – Commissioners Smith, Centofanti, Kalter, Tankasali

Nayes 0

Approval of the purchase of a 2017 Special Service Tahoe from the Nassau BOCES Cooperative Bidding Program and its bid number #16/17-008R.

Port Jervis Parade

On a motion by Commissioner Tankasali, seconded by Commissioner Kalter the following was adopted:
Ayes 4 – Commissioners Smith, Centofanti, Kalter, Tankasali

Nayes 0

Approval of participation of members and apparatus to Port Jervis Parade on July 8, 2017.

Executive Session

On a motion by Commissioner Kalter, seconded by Commissioner Tankasali the following was adopted:
Ayes 4 – Commissioners Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval to go into executive session with the chief to discuss a personnel matter involving a particular person or persons.

On a motion by Commissioner Kalter, seconded by Commissioner Tankasali the following was adopted:
Ayes 4 – Commissioners Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval to come out of executive session regarding a personnel matter involving a particular person or persons.

Chief's Report

On motion by Commissioner Smith, seconded by Commissioner Tankasali the following was adopted:
Ayes 4 – Commissioners, Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval of the Chief's February 2017 report.

Attorney's Report

Attorney Badura advised the Board that he was continuing in the negotiation with Maide Realty for the obtaining of easements for the Harriman Firehouse.

Treasurer's Report

Treasurer Goldstein advised the Board that the budget money had been received from the Town of Monroe in the amount of \$2,158,571.90. He also advised that a check from Pershing had been returned. A rating of Aa3 had been obtained from Moody's with respect to the Harriman Construction project bond. Once the bond money is received it will be placed in a separate construction account at Sterling Bank. He requested that all commissioners go to Sterling Bank and sign new resolution and signature cards. He advised that the \$50,000 for the sale of E-533 would now be deposited. The AUD was off by the approximate of \$6,400, which appeared to be a mistake in the format, and it will be submitted to the State by March 1, 2017.

Treasurer's Report Approval

On motion by Commissioner Smith, seconded by Commissioner Centofanti the following was adopted:
Ayes 4 – Commissioners, Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval of the treasurer's report for February 2017.

OLD BUSINESS

Uniform Policy

Commissioner Smith advised that the uniform policy had been revised and was now referred to the Department for approval. Department President Scolza advised that it would now be distributed to the three companies.

Truck Committee

No member of the truck committee was present. Commissioner Smith advised that he felt the proposed specifications for the new apparatus were incomplete.

Network Update

Commissioner Kalter advised that the kiosks and monitors had been mounted except for Station 2 where a monitor would be mounted after the completion of the new firehouse. Commissioner Kalter also advised that members were now enrolling fingerprints and that the next step in the process would be for everyone to become familiar with the new software.

Network Equipment Purchase

On motion by Commissioner Tankasali, seconded by Commissioner Smith the following was adopted:

Ayes 4 – Commissioners, Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval of the purchase of a battery pack and cabinet for the computer network.

Harriman Firehouse Construction

Change order #2 was discussed and there appeared to be a discrepancy of whether the invoice regarding that change order included the removal of material from the site. The submission of the payment applications from the contractors was also discussed.

Audit of Construction Bills

On motion by Commissioner Smith, seconded by Commissioner Centofanti the following was adopted:

Ayes 4 – Commissioners, Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval to pay the applications for payment pending clarification of charges for materials which will be reviewed by the attorney with the architect.

NEW BUSINESS

Inspection Dinner

Commissioner Tankasali advised that the contract with Falkirk had been finalized and that the date for the dinner was April 29, 2017.

Inspection Dinner Contract

On motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was adopted:

Ayes 4 – Commissioners, Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval of Deputy Chairman Smith to sign the contract on behalf of the Fire District with Falkirk.

Public Comment

Assistant Chief Scherne spoke of the tremendous efforts on behalf of the members of the Monroe Fire Department in the rescue performed at the Carol Drive fire. The Board also commended the efforts of the Monroe Fire Department in its rescue at the fire.

Executive Session

On motion by Commissioner Kalter, seconded by Commissioner Tankasali the following was adopted:

Ayes 4 – Commissioners, Kalter, Tankasali, Smith, Centofanti,

Nays 0

Approval to enter into executive session to discuss a further personnel matter involving a particular person or persons.

On motion by Commissioner Kalter, seconded by Commissioner Tankasali the following was adopted:

Ayes 4 – Commissioners, Kalter, Tankasali, Smith, Centofanti,

Nays 0

Approval to come out of executive session after discussing a personnel matter involving a particular person or persons.

With no further business on a motion by Commissioner Smith seconded by Commissioner Centofanti the meeting was adjourned carried unanimously.

William S. Badura

Attorney, Monroe Joint Fire District