

11-16-2017

Monroe Joint Fire District Meeting of 11/16/17

A regular meeting of the Board of Fire Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Office, 406 N. Main St., Monroe, New York on the 16th day of November, 2017.

Present: Thomas Sullivan	Commissioner
Thomas Smith	Commissioner
John Centofanti	Commissioner
Jason Kalter	Commissioner
William Badura	Attorney
Richard Goldstein	Treasurer
Mary Ellen F. Beams	Secretary

Absent: Vini Tankasali Commissioner

Commissioner Sullivan called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Treasurer Goldstein will look into the taxes on the O&R bill. He informed the Commissioners that the temporary service at the new building site has been turned off there will now be one bill for the new building service.

Audit of Bills

On motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was adopted:

Ayes 4 Commissioners, Kalter, Centofanti, Sullivan, Smith

Nays 0

Approval to pay the bills presented by the Treasurer.

Approval of Minutes

Held over by request of Secretary.

Treasurer's Report

Treasurer Goldstein informed the Commissioners that transfers that were approved at the last meeting have been done.

That's all he has to report at this time.

Treasurer's Report

On a motion by Commissioner Centofanti, seconded by Commissioner Kalter the following was

Adopted Ayes 4 Commissioners Centofanti, Kalter, Sullivan, Smith,

Nays 0

Approval of the Treasurer's report for November 2017.

Chief's Report

- o Year to date there have been 525 calls. For the month of November to date we have had 24 calls.
- o The hydraulic pump on 540 has been replaced and we are waiting on the new hose to come into Stateline to replace the old hoses
- o Bailout refresher Sunday 0800 & 1200 hrs. as well as Monday the 20th at 1800 hrs. That same evening there will be a Truck Ops drill at the Harriman school.
- o This past Sunday we ran a joint operations drill with WFD which was well received. In the future there will be more inter-department drills.
- o December 10 the American Legion 488 /FOP 957 are doing their Children Holiday Party. They are requesting an Engine to deliver Santa which is something we have been doing for the past 4-5 years.
- o December 12 th we will be participating in the annual Chanukah Candy Drop at 6 pm at the commuter lot.
- o Department Holiday party December 11 th Location TBA. December 18 th Station 1 & 3 Holiday Parties. December 4 th Station 2 will hold theirs.
- o Each station will be doing their annual Holiday run around the town in December specific dates
TBA
- o We are now 100 % with the rover system. During discussion with the captains and assistant chiefs we have determined that the rove application provided by county provides an equal service of notifications that the "One Call" has done and as of January 1 this will become the primary way of notification for events. This can be done via text message, email, or in application notifications.
- o We currently have multiple members in Firefighter 1 and will be required to send apparatus to the FTC as requested by staff.
- o Items that are being worked on being purchased CO meter calibration kits, chainsaw for Br-532.
- o Last month a PO was issued to the Chiefs for the tool kits from Sears. Sears told us multiple times they accept Purchase orders. When I went there with the PO they declined to accept it. I am requesting from the treasurer a check for 639.96 to Sears to complete this purchase as they would accept that.
- o What is the status on IT assistance for us? In the Chief's office even when we are connected to the wireless we are unable to print out or even connect to the internet sometimes.

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o It was brought to our attention that the class B foam that we use could possibly be noncompliant with new DEC regulations. Mike T is working with Viniandhis office and DEC to determine if this is the case or not. The foam we currently use is also not available anymore. We are doing more research now and should have an update next month. o Car 3 will be OOS November 22-26 th

o I will be OOS November 25 th- December 4 th with limited contact via email. Captains will work amongst themselves during that timeframe with Car 2 and 3 to ensure duty coverage.

Chief Bennet informed the Commissioners that Gerry Fraoili is now taking over the position of Fire Police Captain from Eric Prager.

Member Station #1

A motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted
Ayes 4 Commissioners Sullivan, Smith, Centofanti, Kalter
Nays 0

Approval to reactivate Paul Linderman to Station #1 as a Senior Member status.

Chief's Report

On motion by Commissioner Smith, seconded by Commissioner Centofanti the following was adopted:

Ayes 4 Commissioners, Smith, Centofanti, Sullivan, Kalter
Nays 0

Approval of the Chief's November 2017 report.

New England Fire Apparatus

Representative Jim addressed the Commissioners in regards to the situations the district had with repair service from New England. He stated that they did not meet their obligation to the district due to some personnel issues on their part. He asked the Commissioner not to throw the baby out with the bath water and to consider New England to service the districts apparatus with Ariel's.

A discussion was held on the outstanding bills: bill for service in the amount of \$8,094.22 and a bill for parts in the amount of \$1,465.00. They submitted emails approving the purchases which are authorized under the contract.

Commissioner Sullivan thanked him for coming and admitting that they did not meet their obligations with the district.

Outstanding New England Fire Apparatus Companies Outstanding Bill

A motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted
Ayes 4 Commissioners Sullivan, Smith, Centofanti, Kalter

Nays 0

Approval to pay the outstanding service bill of \$8,094.22 to New England Fire Apparatus.

Budgetary Transfers

A motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was adopted
Ayes 4 Commissioners Sullivan, Kalter, Smith, Centofanti

Nays 0

Approval to make the following transfer funds from:

427-001. 427-002. 427-003 and 427-004 to 423-012 funds totaling \$8,094.22.

**EXTRACT OF MINUTES OF MEETING
OF THE BOARD OF FIRE COMMISSIONERS
OF THE MONROE JOINT FIRE DISTRICT**

WHEREAS, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS, a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS, such register shall be prepared from names of persons who have registered with the Orange County Board of Elections;

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Monroe Joint Fire District are hereby appointed to constitute the Monroe Joint Fire District Board of Elections for the 2016 annual Fire District election:

Frank Beams	Chairman
Renate Braunagel	Election Inspector
Lawrence Lezak	Election Inspector (optional)
Frank Beams	Ballot Clerk
Alexandria Trovato	Ballot Clerk (optional)

and, be it further

RESOLVED that the Chairman, Election Inspector(s) and Ballot Clerk(s) be compensated in the amount of \$75.00 for their services in preparing the registration records and the same sum for their service and attendance at the annual election; and be it further

RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, the Board of Fire Commissioners or the Secretary of the Fire District may appoint alternates who are resident electors; and be it further

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RESOLVED that, if clerical help is deemed necessary, the Board of Fire Commissioners delegates to the Chairman of the Board of Fire Commissioners the power to appoint such clerical help at a reasonable rate.

Motion made by Commissioner Sullivan

Seconded, by Commissioner Smith, and passed unanimously

on November 16, 2017.

Executive Session

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was adopted:

Ayes 4 – Commissioners Sullivan, Centofanti, Smith, Kalter

Nay 0

Approval to go into executive session with Martin Sendlewski, Jeff Sendlewski and Tim Duffy to discuss a personnel matter involving a particular person or persons.

Return to Regular Session

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted:

Ayes 4 – Commissioners Sullivan, Smith, Centofanti, Kalter

Nays 0

Approval to come out of executive session regarding a personnel matter involving a particular person or persons.

Mike and Chris Myers from Myer Contracting appeared before the Board and discussed issues with the new building project.

Change Order Credit Landscaping

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was adopted:

Ayes 4 – Commissioners Kalter, Centofanti, Sullivan, Smith

Nays 0

Approval to accept the change order credit for landscaping in the amount of \$4,701.00.

Change Order DOT Right Away

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted:

Ayes 4 – Commissioners Sullivan, Smith, Centofanti, Kalter

Nays 0

Approval for the DOT change order due to unforeseen condition in the amount of \$12,115.00.

Change Order DOT Directed Widen Shoulder of Roadway

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted:

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Ayes 4 – Commissioners Sullivan, Smith, Centofanti, Kalter

Nays 0

Approval of change order directed by the DOT to widen the shoulder of the roadway 5ft to 8ft.

The Commissioners and Myers Contracting discussed the claim for unforeseen conditions for sewer work in the roadway (gas line, groundwater) in the amount of \$29,240.00. The amount went down to \$21,323.00 and then Myer has come back with best offer of \$18,544.00. The Commissioners stated that after review of the plans the gas line and sewer lines were shown on the drawings, comparatives on the other change orders does not qualify this as an unforeseen condition. Mike Myer stated that the gas line do show on the plans but it would have been shown with all the other utilities. The sewer line has two turns in the pipe. Chris Myers spoke about the condition of the sewer and gas line pipes.

Tim Duffy Clerk of the works summarized the existing condition.

At this time Attorney Badura advised the Commissioners to table the change order until the work is completed. Mike Myer will call Attorney Badura.

Chris Myer addressed the issue of not being completed by October 15th.

Concerns; #1 mechanical contractor raising the temperature now the sheetrock seems to be blowing apart.

#2 A moisture problem in the slab it has 99% moisture content and he does not know when it will be done.

December 1st paving and site stuff cleaned up the cost is between \$4,500.00 and \$5,000.00.

He stated he would like to come up with a solution. Turn the floor over to the district to finish for the floors to dry out. The heat as of today is on.

Attorney Badura stated that the winter conditions the district feels they were over charged for a lot of work. The coast went over the \$20,000.00 allowance and not once were they given the opportunity to go over the amount for it was approved to be paid out of the general conditions.

Attorney's Report

AFA Protective System the Commissioners are ok with the price, Attorney Badura has some concerns with the contract and will be in touch with Commissioner Centofanti.

President of Harriman Engine Co. signed the lease for the new building Station #2 with the Monroe Joint Fire District.

Fire Protection Contract with the Town of Monroe

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was adopted:

Ayes 4 – Commissioners Sullivan, Kalter, Smith, Centofanti

Nays 0

Approval to authorize the Districts Attorney Badura to draw up the contract with the Town of Monroe for fire protection services for the 14 acres not included in the 164 annexation for the amount of \$8,500.00.

Attorney's Report

On motion by Commissioner Smith seconded by Commissioner Centofanti the following was adopted:

Ayes 4 Commissioners, Smith, Centofanti, Sullivan, Kalter

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Nays 0

Approval of the Attorney's November 2017 report.

OLD BUISNESS

Truck Committee

Commissioner Kalter reported that at the meeting with the manufacturer Jim Ebner and Mike Terracino were a tremendous help.

IT Services

Commissioner Kalter informed the Commissioners that internet and 3 phone lines have been connected at the new building Station #2 yesterday.

Commissioner Kalter discussed getting the interface Goosetown computer and install a key board and monitor. Alpine software has setup a local backup whereas PC Med will set up a full back up. John Cilmi and PC Med will work together.

Public Comment

Tom Lowe the Safety Officer addressed the Commissioner about Dr. Basri and the annual physicals request to include for the members a Lyme test, stress test, PSA test CDL physical sign off for members. The Commissioners will discuss it at the next meeting.

Hire the Firm Anthony Buzzeo CPA as the Monroe Joint Fire Districts Auditing Firm.

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted:

Ayes 4 – Commissioners Sullivan, Smith, Centofanti, Kalter

Nays 0

Approval to accept the RFP from Anthony Buzzeo CPA as the Auditing firm for the Monroe Joint Fire District in the amount of \$6,000.00.

With no further business on a motion by Commissioner Sullivan seconded by Commissioner Smith the meeting was adjourned carried unanimously.

Mary Ellen F. Beams

Secretary, Monroe Joint Fire District